



SOUTH KARELIA IB WORLD SCHOOL

HANDBOOK

2018-2019



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1.CONTACT DETAILS

Imatra Campus (Imatran yhteislukio)

Address	Imatran yhteislukio Koulukatu 5 55100 Imatra www.imatranyhteislukio.fi www.iblukio.fi
Principal	Mika Strömberg mika.stromberg@imatra.fi Tel. 020 617 5709
Vice Principal IB Coordinator	Anne Lindell anne.lindell@imatra.fi Tel. 020 617 5561
Office	Merja Heiskanen merja.heiskanen@imatra.fi Tel. 020 617 5820
Student counsellor	Ilkka Mielonen ilkka.mielonen@imatra.fi Tel. 020 617 5823
School nurse	Pinja Purosalmi pinja.purosalmi@eksote.fi Tel. 040 675 0392
Special educational needs	Tuula Kosma tuula.kosma@imatra.fi Tel. 020 617 5818
School psychologist	Terttu Maula terttu.maula@eksote.fi Tel. 040 502 8184
School social worker	Tea Savolainen tea.savolainen@eksote.fi Tel. 040 838 9483
Custodian	Janne Matikainen Tel. 05 235 28 95 janne.matikainen@imatrankipa.fi

Lappeenranta Campus (Lappeenrannan Lyseon lukio)

Address	Lappeenrannan Lyseon lukio Lönnotinkatu 3 53600 Lappeenranta
Web site	http://www.lprlyseo.fi/
Principal	Mika Luukkonen mika.luukkkonen@lappeenranta.fi Tel. 040 514 7615
Vice principal Deputy IB Coordinator	Antti Sirkiä antti.sirkia@lappeenranta.fi Tel. 040 520 6189
Office	Virpi Järvelä virpi.jarvela@lappeenranta.fi Tel. 040 689 5313
Teachers' room	Tel. 040 130 9118 (the main building) Tel. 040 130 9119 (cafeteria building)
Student counsellor	Helena Mielikäinen helena.mielikainen@lappeenranta.fi Tel. 040 729 1139
School nurse	Hanna Alatalo appointments at Kimpinen Pohjolankatu 2 53100 Lappeenranta Tel. 0400 157 590
Special educational needs	Satu Lajunen satu.lajunen@lappee.fi Tel. 020 617 5818
School psychologist	Jarno Korhola jarno.korhola@eksote.fi Tel. 040 651 1695
School social worker	Petra Pusa-Soininen petra.pusa-soininen@eksote.fi Tel. 0400 672 537

Custodian Birgit Lindeman
 Tel. 040 513 672

2. TEACHERS

Imatra Campus:

Apila Outi	Finnish A
Kelloniemi Minttu	Psychology, TOK
Koho Minna	Finnish A
Kontula Digna	Chemistry
Landvik Matti	Biology
Lindell Anne	IB Coordinator
Löfman Hanna	Visual Arts
Maaniittu Sari	English, CAS
Mielonen Ilkka	Student counselor
Nieminen Ari	Mathematics, Economics
Prior Sanna	History, Economics
Pykäläinen Tapani	Mathematics, Physics

Lappeenranta Campus:

Huttunen Anu	Visual Arts
Huttunen Jussi	Mathematics
Kauppi Susanna	Finnish B
Lakanen Jonne	Physics
Lokka Riikka	Mathematics
Loukas Sari-Anna	Finnish A
Luukko Petra	Chemistry
Luukkonen Liina	Pre-IB Economics, CAS, TOK

Mattila Jyrki	English A
Mielikäinen Helena	Student counselor
Roos Marika	Spanish ab initio
Sirkiä Antti	History
Veistola Tuula	Finnish A

The e-mail addresses of the teachers can be compiled as follows:

Imatra: firstname.lastname@eduvuoksi.fi

Lappeenranta: firstname.lastname@lappee.fi

3. SCHOOL YEAR 2018-2019

Autumn term: Thursday 9.8.2018-Saturday 22.12.2018

Autumn holiday: Monday 22.10.2018-Friday 26.10.2018

Christmas holiday: Sunday 23.12.2018-Friday 4.1.2019

Spring term: Monday 7.1.2019-Saturday 1.6.2019

Winter holiday: Monday 25 February 2019-Friday 1.3.2019

Easter holiday: Friday 19.4.2019-Monday 22.4.2019

Ascension Day: Thursday 30.5.2019

PERIODS

The school year is divided into five seven week periods.

1st period	9.8.2018-1.10.2018
2nd period	2.10.2018-28.11.2018
3rd period	29.11.-4.2.2019
4th period	5.2.2019-4.4.2019
5th period	5.4.2019-1.6.2019

EXAM WEEKS

At the end of each period the students have an exam week. Pre-DP students have exams in all subjects they studied during the period. Diploma students have summative exams in the

second and fifth exam week. During the other exam weeks they have either formative exams or normal lessons.

RETAKE EXAMS

After each exam week the students are allowed to rewrite an exam, if they failed it during the actual exam week or if they were absent for an acceptable reason (e.g. illness)

The dates are:

IMATRA and LAPPEENRANTA:

First period: Wednesday, 17.10.2018 (16.00-19.00 o'clock)

Second period: Wednesday, 12.12.2018 (16.00-19.00 o'clock)

Third period: Wednesday, 20.2.2019 (16.00-19.00 o'clock)

Fourth period: Wednesday, 24.4.2019 (16.00-19.00 o'clock)

Fifth period.: Friday, 7.6.2019 (8.00-11.00 o'clock)

DAILY SCHEDULE 2018-2019

The courses are placed in eight blocks (1-8) in the course tray. The order of the blocks varies during the working days, see below:

LESSON	TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
1	8.00-9.15	2	4	4	8	4
2	9.30-10.45	1	6	5	7	3
3	11.00-12.45	3	2	6	1	5
	lunch					
4	13.00-14.15	7	1	7	2	6
5	14.30-15.45	8	5	8	3	

The school is teaching in three 75-minute lessons during the week.

THE SCHOOL LUNCH

The lunch hours are 10.45 - 11.30 (at Lappeenranta campus), 11.45-12.25 and 12.15-12.55 (at Imatra campus). For special diets the students have to give a form to the school kitchen personnel.

4. INFORMATION FOR THE STUDENTS

1st year students are called pre-IB. 2nd year students are IB1 and 3rd year students are IB2.

WILMA

Wilma, <https://wilma.imatra.fi> and <https://wilma.lappeenranta.fi/> are the websites of the administration programme at the South Karelia IB World School. Lappeenranta students follow also Lappeenranta wilma. All-important announcements and news are given through Wilma.

The students, school personnel, teachers and guardians have a username and a password in order to login into Wilma. If there are any problems with wilma, please contact the school office.

All courses (the course tray) can be found in Wilma and the students can select both the IB courses and the courses from the national curriculum there. The students see their schedule, follow their grades and contact the teachers through Wilma.

The teachers enter absences and course grades in Wilma. They also contact the students and parents through Wilma.

For Lappeenranta students the pre-ib grades and absences are entered in Lappeenranta Wilma, IB1 and IB2 absences are entered in Lappeenranta Wilma, the grades in Imatra Wilma. For Imatra students all grades and absences are entered in Imatra Wilma.

The guardians can follow and explain absences, see the grades and contact the school personnel in Wilma.

HOME PAGE

South Karelia IB World School has three web pages: www.iblukio.fi, www.imatransyhteislukio.fi and www.lprlyseo.fi.

The first one is meant for applying students and their guardians, the others for all students, guardians and school personnel.

GUIDANCE AND SUPPORT FOR THE STUDENTS

IB COORDINATOR

- informs, guides and supports students before and during their studies
- is responsible for organizing parents' meetings
- ensures that students and teachers fulfil the programme requirements and comply with the general regulations
- registers the students for the final exams

- organizes the secure conduct of the examinations, mock examinations, orals and ensures that students obtain their results
- acts as a contact person between the school and the IBO
- confirms and accepts eventual IB subject changes

FORM TEACHER

- follow students' studies and absences
- guide students to student counsellor, IB coordinator or school nurse if necessary
- interview all students and take feedback

Form teachers 2018-2019:

Imatra campus

Pre-IB: Minttu Kelloniemi

IB1: Sari Maaniittu

IB2: Tapani Pykäläinen

Lappeenranta campus

Jonne Lakanen

Antti Sirkiä

Sari-Anna Loukas

SUBJECT TEACHERS

- follow the performance of the students
- advise student in his/her subject
- ensure that students attend lessons regularly and explain the absences
- inform the form teacher, if the student has too many absences or any other problems

PRINCIPAL

- leads the school
- takes the ultimate responsibility of the school

SCHOOL SECRETARY

- is responsible for applications for students' financial aid and applications for student cards
- gives copies of school forms and reports

STUDENT SUPPORT

If the students have problems with their studies, please contact one of these persons as soon as possible:

- the student counselor
- special educational needs teacher
- school psychologist
- school social worker

5. GENERAL REGULATIONS FOR IB STUDIES AT SOUTH KARELIA IB WORLD SCHOOL

The aim of the IB Diploma Programme is to develop internationally minded people who, recognizing their common humanity and shared guardianship of the planet help to create a better and more peaceful world.

IB learners strive to be:

Principled: They act with integrity and honesty, with a strong sense of fairness, justice and respect for the dignity of the individual, groups and communities. They take responsibility for their own actions and the consequences that accompany them.

Caring: They show empathy, compassion and respect towards the needs and feelings of others. They have a personal commitment to service, and act to make a positive difference to the lives of others and to the environment.

Regulations for IB learners at South Karelia IB World school:

1. Attendance

- The attendance is compulsory.
- The IB learners are required to be present and punctual.
- By arriving on time for lessons you show consideration for other people.

2. Absences

- Inform teachers about the reason for your absence in Wilma.
- The reason must be verified by your guardian or with a written certificate.
- Valid excuses for absence are illness or having to represent the school.
- Absence for other reasons: written application before the absence
 - 1 lesson: permission from the subject teacher
 - 1-2 days: permission from the form teacher
 - Longer absence: permission from the principal
- Absences without excuse :
 - after 2 absences meeting with the parents
 - after 4 absences you may not continue the course
- If you are absent from an exam without a valid reason, you will be left unassessed and your guardians will be contacted.
- If you are absent from an exam due to an illness you have to verify this with a certificate from a nurse or a doctor.
- Driving lessons or work must not be scheduled during normal school hours.
- You are required to make up any work you have missed during your absence. Teachers may also ask you to complete extra assignments to compensate for missed lessons. Absence without a valid reason may lead to you not being allowed to write the end-of-term test. In extreme cases, the school can refuse to register you for the Final Exams

3. Deadlines

Remember to meet the deadlines: Both official internal deadlines (for IA, EE, TOK Essay, and other externally assessed or moderated work) and deadlines within each subject (course assignments, tests, and presentations) must be met.

Deadlines can be found on the IB Calendar at the end of this handbook.

If you cannot meet a set deadline, you must contact the teacher in question BEFORE the deadline. If you do not do so, the teacher has the right to not accept work and/or leave it unassessed. This includes class assignments (written and oral), internal deadlines (IA, EE)

4. Regulations for continuing from pre-IB to IB1

- During pre-ib the minimum of courses is 30, including the compulsory pre-DP studies and the courses from the school's national curriculum.
- All pre-DP students need to have a grade point average of 7,0 for subjects they want to study at standard level and 8,0 for subjects at higher level (in Mathematics higher level 9,00) in the spring term report.

5. Regulations for continuing from IB1 to IB2

- The total grade is not less than 24 in 6 subjects (self-taught Language A candidates 20 in 5 subjects) **IN THE SPRING TERM REPORT.**
- No standard level subject grade lower than 2.
- No higher level subject grade lower than 3.
- All the required written assignments and other tasks set by the IB Faculty completed (following the given deadlines).
- A plan for the EE must be handed in to the supervisor.

6. Leaving the IB studies or repeating IB1 or IB2

- Contact the IB coordinator and the student counsellor.
- Recommended before the beginning of the new school year.
- Be prepared to rewrite internal assessment assignments.

7. Changing subjects or subjects levels

- Not recommended, but if you have to change the subject, do it by the end of the first period.
- Change the subject level by the end of the first period as well.
- Discuss with the subject teacher before you make the change.
- Contact the DP Coordinator and discuss with her about the change.

8. The examinations

- Two mock examination weeks during the school year, in November and in May.
- Retake exams: after November examination week in December and after May examinations in June.
- Course grades can be raised in January and in June.

- During the exam weeks for national curriculum you have either normal lessons or smaller formative exams.

9. Academic honesty

- You are not permitted to copy or use anything without citing the sources.
- If you copy or plagiarize something without citing:
 - 1) The first time: the IB coordinator, the principal and your parents will be contacted. You have to rewrite the whole assignment.
 - 2) The second time: the IB coordinator, the principal and your parents will be contacted. You may not rewrite the assignment and you will lose the points. The principal also gives you a written warning.
 - 3) The third time: the IB coordinator, the principal and your parents will be contacted. You may not rewrite the assignment and you will be dismissed from school for two weeks.
- If you are found in breach of the regulations for the second time in the May examinations, this will normally lead to disqualification from participation in any future examination session (IBO: General regulations).

10. Fraud and plagiarism

Students are to be honest in completing course assignments. All types of fraud, such as plagiarism, are forbidden. Students themselves are responsible if they act against the school's rules either on purpose or unwittingly. In cases of fraud, the course evaluation cannot be done. Instead, the plagiarized assignments have to be redone.

Examples of fraud

- 1) Copy – paste plagiarism means copying straight from the internet, textbooks or some other source. Also direct translations without references are examples of copy – paste plagiarism.
- 2) Fade away plagiarism means plagiarism by changing a few words or by changing the word order.
- 3) Self plagiarism means using the same piece of writing in several different courses.
- 4) Having someone else do a course assignment is plagiarism in which someone else writes course assignments instead of the students themselves.
- 5) Free riding means complete or partial non-participation in group work.

(Edited from the following sources: TENK-säännöt <

<http://www.tenk.fi/fi/vilppi-ja-piittaamattomuus> > 11.5.2018; Turun yliopisto <

https://www.utu.fi/fi/yksikko/yliopistopalvelut/opintohallinto/ohjauksen-ja-koulutuksen-tukipalvelut/ok/fairutu/Documents/Moodle-Turnitin-kayttoopas_opiskelijalle.pdf > 11.5.2018)

A checklist for students:

1. Remember to use the correct technique when making references.
2. Ask a teacher for help when necessary.
3. Do your own part in group work.

4. Avoid all types of fraud and do your work by yourself.

6. IB LEARNER PROFILE

The aim of IB Diploma Programme is to develop internationally minded people who, recognizing their common humanity and shared guardianship of the planet help to create a better and more peaceful world.

INQUIRERS

We nurture our curiosity, developing skills for inquiry and research. We know how to learn independently and with others. We learn with enthusiasm and sustain our love of learning throughout life.

KNOWLEDGEABLE

We develop and use conceptual understanding, exploring knowledge across a range of disciplines. We engage with issues and ideas that have local and global significance.

THINKERS

We use critical and creative thinking skills to analyse and take responsible action on complex problems. We exercise initiative in making reasoned, ethical decisions.

COMMUNICATORS

We express ourselves confidently and creatively in more than one language and in many ways. We collaborate effectively, listening carefully to the perspectives of other individuals and groups.

PRINCIPLED

We act with integrity and honesty, with a strong sense of fairness and justice, and with respect for the dignity and rights of people everywhere. We take responsibility for our actions and their consequences.

OPEN-MINDED

We critically appreciate our own cultures and personal histories, as well as the values and traditions of others. We seek and evaluate a range of points of view, and we are willing to grow from the experience.

CARING

We show empathy, compassion and respect. We have a commitment to service, and we act to make a positive difference in the lives of others and in the world around us.

RISK-TAKERS

We approach uncertainty with forethought and determination; we work independently and cooperatively to explore new ideas and innovative strategies. We are resourceful and resilient in the face of challenges and change.

BALANCED

We understand the importance of balancing different aspects of our lives intellectual, physical, and emotional to achieve well-being for ourselves and others. We recognize our interdependence with other people and with the world in which we live.

REFLECTIVE

We thoughtfully consider the world and our own ideas and experience. We work to understand our strengths and weaknesses in order to support our learning and personal development

7. GENERAL INFORMATION ABOUT THE IB STUDIES

The International Baccalaureate Diploma Programme is a demanding pre-university programme for students aged between 16 and 19. It is recognised by universities worldwide. The IBO, the International Baccalaureate Organisation, administers the programme.

At the South Karelia IB World School the IB Diploma Programme consists of three academic years: the preparatory year (pre-year) and two actual Diploma Programme years (IB1 and IB2 years). During the preparatory year the students receive intensive training in English and familiarize themselves with the working methods used in the Diploma Programme.

The preparatory year mainly comprises studies which are in accordance with the Finnish national programme. Most of the courses are taught in English to familiarize the students with the vocabulary and terminology of each subject area. In order to familiarize the students with the actual Diploma Programme studies, the pre-ib year will include guidance to IB Diploma Programme requirements, CAS and TOK.

At the end of the pre-IB year the students choose the subjects they want to study in the IB programme from the selection of courses in the IB curriculum of the school. The number of subjects is normally six, of which three are studied at higher level (HL, 240 60 minute teaching hours) and three at standard level (SL, 150 60 minute teaching hours). In addition the students must participate in the CAS programme (Creativity, Action and Service), take a course in the Theory of Knowledge (TOK) and compile an Extended Essay.

The CAS programme is completed outside the regular school work. It encourages students to be involved in creative pursuits, sports and community service work.

The 100 teaching hours of Theory of Knowledge are divided throughout the two Diploma years. TOK is designed to explore the nature of knowledge across disciplines and to encourage an appreciation of other cultural perspectives. TOK assessment is based on an essay and oral presentation.

The extended essay with the limit of 4000 words acquaints students with the independent research and writing skills expected at the university. The essay is supervised by an IB teacher.

THE PREPARATORY YEAR COURSES (PRE-IB)

SUBJECT	COURSES
Finnish	1, 2, 3
English	1, 2, 3, 4, 5
Swedish	1, 2, 3
Economics	1
History	1
Psychology	1
Biology	1
Chemistry	1
Physics	1
Mathematics	1, 2, 3, 4, 5
Philosophy	1
Study Guidance + IB Skills	1+1

In addition to these courses the students take 6-8 courses from the national curriculum, for example B2/B3 languages, Religion, Health Education, Physical Education, Art, Music.

THE DIPLOMA PROGRAMME COURSES

The students must choose one subject from each of the following groups:

GROUP 1	Language A	Finnish A: Literature HL/SL
		English A: Language and Literature HL/SL
		Eventual self-taught languages
GROUP 2	Language B	English B HL/SL
		Finnish B HL/SL
	Language ab initio	Spanish ab initio SL
GROUP 3	Individuals and Societies	Economics HL/SL
		History HL/SL
		Psychology HL/SL
GROUP 4	Experimental Sciences	Biology HL/SL
		Chemistry HL/SL
		Physics HL/SL
GROUP 5	Mathematics	Mathematics HL/SL
		Mathematical Studies
GROUP 6	Options	Visual Arts HL/SL
		Another subject from groups 2, 3 or 4

COURSES FROM THE NATIONAL CURRICULUM

All courses (the course tray) can be found in Imatra and Lappeenranta wilma. The students select both the IB courses and the courses from the national curriculum in both wilmas. The students must select IB courses in the first place, because they are offered only once per school year. It is not possible to take courses from the national curriculum, if they overlap with IB courses.

8. ASSESSMENT IN THE IB STUDIES

Each course will be assessed upon completion. The role of assessment is to provide students with feedback on how well they have met the objectives of the course and on their progress in that subject.

THE PREPARATORY YEAR COURSES

In the national Finnish curriculum and in the Pre-Diploma year the scale of grades used in numerical assessment is 4–10.

Grade	
10	excellent knowledge and skills
9	very good
8	good
7	satisfactory
6	moderate
5	adequate
4	fail

A school year is divided into five periods. Each period ends with an examination week after which students receive grades.

DIPLOMA PROGRAMME COURSES

All IB Diploma courses are assessed numerically with the grade for student's skills and knowledge. Theory of Knowledge and the Extended Essay are assessed with the scale A-E. The scale of grades used in numerical assessment is 1-7.

Grade	
1	very poor
2	poor
3	mediocre
4	satisfactory
5	good
6	very good

7	excellent
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Numerical grades are given twice a year. The students also receive a grade for their effort during the courses. The scale is:

Efforts	
A	excellent performance: very active in class, (home)work always done and positive attitude, helps others
B	good performance: mostly active in class, (home)work nearly always done, positive influence on class
C	satisfactory performance: average activity level in class, (home)work often undone, not very keen on studying
D	poor performance: fairly passive in class even if participates occasionally, (home)work seldom done

These grades are given after each period.

TOK and EE	
A	excellent performance
B	good performance
C	satisfactory performance
D	mediocre performance
E	elementary performance

EXAMINATIONS

Each year Diploma Programme students take part in exams, where all the material studied up to that point is examined. During the first Diploma year exams are held in November and May, during the second year in November and March. In mock exams the students get used to the form and procedure of the final Diploma Programme examinations.

If you fail in the exams you may rewrite them on the certain dates given by the school.

Contact the IB Coordinator and the subject teacher through Wilma at least three days before the examination date.

The final IB exams take place in May of the second Diploma year. Students have the same timetable and same exams as all IB schools in the northern hemisphere. The exam questions are sent to the schools by the IBO and assessed by external examiners. The costs for the exams consist of the registration fee and subject fees, altogether ca 520€ for the students. City of Imatra will send the invoice in two parts.

DIPLOMA PROGRAMME INTERNAL ASSESSMENT WORKS AND THE EXTERNALLY ASSESSED WORKS

Group 1	Assessment component	Weighting
Language A: Finnish Self-taught languages	Paper 1	20%
	Paper 2	25%
	Individual Oral Commentary (IA)	15%
	Individual Oral Presentation (IA)	15%
	Written assignment (WA)	25%
English A Lang and Lit	Paper 1	25%
	Paper 2	25%
	Written tasks 1-4	20%
	Individual Oral Commentary (IOC)	15%
	Further Oral Activity (FOA)	15%
Group 2		
Language B (May 2019)	Paper 1	25%
	Paper 2	25%
	Written assignment (WA)	20%
	Individual Oral	15%
	Interactive Oral Activity	15%
Language B (May 2020 onwards)	Paper 1	25%
	Paper 2	50%
	Individual oral assessment	25%
Language ab initio	Paper 1	30%
	Paper 2	25%
	Written assignment	20%
	Individual Oral	25%
Language ab initio (May 2020 onwards)	Paper 1	25%
	Paper 2	50%
	Individual oral assessment	25%
Group 3		
Economics	HL:	
	Paper 1	30%
	Paper 2	30%
	Paper 3	20%
	Commentaries	20%
	SL:	
	Paper 1	40%

	Paper 2 Commentaries	40% 20%
History	HL: Paper 1 Paper 2 Paper 3 Historical Investigation SL: Paper 1 Paper 2 Historical Investigation	20% 25% 35% 20% 30% 45% 25%
Psychology	HL: Paper 1 Paper 2 Paper 3 Experimental Study SL: Paper 1 Paper 2 Experimental Study	35% 25% 20% 20% 50% 25% 25%
Group 4		
Biology	HL: Paper 1 Paper 2 Paper 3 Investigations SL: Paper 1 Paper 2 Paper 3 Investigations	20% 36% 24% 20% 20% 40% 20% 20%
Chemistry	HL: Paper 1 Paper 2 Paper 3 Investigations SL: Paper 1 Paper 2 Paper 3 Investigations	20% 36% 24% 20% 20% 40% 20% 20%
Physics	HL: Paper 1 Paper 2 Paper 3 Investigations	20% 36% 24% 20%

	SL: Paper 1 Paper 2 Paper 3 Investigations	20% 40% 20% 20%
Group 5		
Mathematics	HL: Paper 1 Paper 2 Paper 3 Exploration SL: Paper 1 Paper 2 Exploration	30% 30% 20% 20% 40% 40% 20%
Math Studies	Paper 1 Paper 2 Project	40% 40% 20%
Group 6		
Visual Arts	Comparative study Process portfolio Exhibition	20% 40% 40%

9. DIPLOMA REQUIREMENTS

Grading system

Each academic subject is ultimately graded on a 1 – 7 scale (“1” is very poor, “7” is excellent). TOK and Extended Essays’ assessment uses an A- E scale (“A” is Excellent, “E” is Elementary).

The maximum points a candidate can achieve is 45 (6 x 7 plus 3 bonus points for the combination of TOK and Extended Essay).

The bonus points will be awarded according to the following matrix:

TOK/EE	A	B	C	D	E
A	3	3	2	2	Failing condition
B	3	2	2	1	
C	2	2	1	0	
D	2	1	0	0	
E		Failing condition			

The minimum requirement to qualify for the IB Diploma is 24 points, but there are a number of other conditions which must be met to qualify (see below).

However, it is important to remember that to gain acceptance at prestigious institutions or in high demand courses, the student will need to have in excess of 30 points. If a student intends to continue in Higher Education, it is essential to find out the particular requirements well in advance. A consultation with the Guidance Counsellor at the earliest possible time is strongly recommended.

Award of the diploma

1. All assessment components for each of the six subjects and the additional IB Diploma requirements must be completed in order to qualify for the award of the IB diploma.
2. The failing conditions from the May 2019 session:
 - CAS requirements have not been met.
 - Candidate's total points are fewer than 24.
 - An N has been given for theory of knowledge, extended essay or for a contributing subject.
 - A grade E has been awarded for one or both of theory of knowledge and the extended essay.
 - There is a grade 1 awarded in a subject/level.
 - Grade 2 has been awarded three or more times (HL or SL).
 - Grade 3 or below has been awarded four or more times (HL or SL).
 - Candidate has gained fewer than 12 points on HL subjects (for candidates who register for four HL subjects, the three highest grades count)
 - Candidate has gained fewer than 9 points on SL subjects (candidates who register for two SL subjects must gain at least 5 points at SL)
3. A maximum of three examination sessions is allowed in which to satisfy the requirements for the award of the IB diploma.

Form of the IB diploma document

1. Successful IB diploma candidates will receive an IB diploma and the document Diploma Results listing the total diploma score, the subject grades, the points awarded for the combination of Theory of Knowledge and the Extended Essay, and the completion of a CAS programme.
2. A bilingual diploma will be awarded to a successful candidate who:
 - (a) takes two languages A with the award of grade 3 or higher in both.
 - (b) takes examinations in at least one of the subjects from group 3 or group 4 in a language other than that offered in group 1. The candidate must attain a grade 3 or higher in both the group 1 language and the subject from group 3 or 4.

Rewriting a diploma or certificate

A student who has failed the Diploma may rewrite it either in the November session or the following year (May). If the failure is the result of more than two subject scores, the school strongly recommends that the resit take place in the following May session.

The Notification for the November session must be made to the IB Coordinator within 14 days of the issuing of the results. Notifications for the following May examination session must be made by the 1st November.

10. MAY 2019 EXAMINATION SCHEDULE

MONDAY, 6 MAY	13.00-15.05	FINNISH A	HL	PAPER 1
	13.00-14.35	FINNISH A	SL	PAPER 1
	13.00-14.35	RUSSIAN A	SL	PAPER 1
TUESDAY, 7 MAY	9.00-11.05	FINNISH A	HL	PAPER 2
	9.00-10.35	FINNISH A	SL	
	9.00-10.35	RUSSIAN A	SL	PAPER
	13.00-14.05	HISTORY	HL+SL	PAPER 1
	14.15-15.50	HISTORY	HL+SL	PAPER 2
WEDNESDAY, 8 MAY	9.00-11.35	HISTORY	HL	PAPER 3
THURSDAY, 9 MAY	13.00-14.00	BIOLOGY	HL	PAPER 1
	13.00-13.45	BIOLOGY	SL	PAPER 1
	14.15-16.35	BIOLOGY	HL	PAPER 2
	14.15-15.35	BIOLOGY	SL	PAPER 2
FRIDAY, 10 MAY	9.00-10.20	BIOLOGY	HL	PAPER 3
	9.00-10.05	BIOLOGY	SL	PAPER 3
	13.00-15.05	PSYCHOLOGY	HL+SL	PAPER 1
MONDAY, 13 MAY	9.00-11.05	PSYCHOLOGY	HL	PAPER 2
	9.00-10.05	PSYCHOLOGY	SL	PAPER 2
	11.20-12.25	PSYCHOLOGY	HL	PAPER 3

	13.00-15.05	MATHEMATICS HL	PAPER 1
	13.00-14.35	MATHEMATICS SL	PAPER 1
	13.00-14.35	MATH STUDIES SL	PAPER 1
TUESDAY, 14 MAY	9.00-11.05	MATHEMATICS HL	PAPER 2
	9.00-10.35	MATHEMATICS SL	PAPER 2
	9.00-10.35	MATH STUDIES SL	PAPER 2
	13.00-14.35	FINNISH B HL+SL	PAPER 1
WEDNESDAY, 15 MAY	9.00-10.35	FINNISH B HL+SL	PAPER 2
	9.00-10.05	MATHEMATICS HL	PAPER 3
	13.00-14.35	ECONOMICS HL+SL	PAPER 1
THURSDAY, 16 MAY	9.00-10.35	ECONOMICS HL+SL	PAPER 2
	10.45-11.50	ECONOMICS HL	PAPER
	13.00-15.05	ENGLISH A HL	PAPER 1
	13.00-14.35	ENGLISH A SL	PAPER 1
	13.00-14.35	ENGLISH B HL	PAPER 1
FRIDAY, 17 MAY	9.00-11.05	ENGLISH A HL	PAPER 2
	9.00-10.35	ENGLISH A SL	PAPER 2
	9.00-10.35	ENGLISH B HL	PAPER 2
	13.00-14.00	PHYSICS HL	PAPER 1
	13.00-13.45	PHYSICS SL	PAPER 1
	14.15-16.35	PHYSICS HL	PAPER 2
	14.15-15.35	PHYSICS SL	PAPER 2
MONDAY, 18 MAY	9.00-10.20	PHYSICS HL	PAPER 3
	9.00-10.05	PHYSICS SL	PAPER 3
WEDNESDAY, 22 MAY	13.00-14.00	CHEMISTRY HL	PAPER 1
	13.00-13.45	CHEMISTRY SL	PAPER 1
	14.15-16.35	CHEMISTRY HL	PAPER 2

	14.15-15.35	CHEMISTRY SL	PAPER 2
THURSDAY, 23 MAY	9.00-10.20	CHEMISTRY HL	PAPER 3
	9.00-10.05	CHEMISTRY SL	PAPER 3

11. DEADLINES

IB1

WEEK 46	ENGLISH A, HL&SL: FURTHER ORAL ACTIVITY 1
WEEK 50	ENGLISH A, HL&SL: WRITTEN TASK 1, FIRST DRAFT
WEEK 4	ENGLISH A, HL&SL: WRITTEN TASK 1, FINAL VERSION
25.1.2019	HISTORY: HI TOPIC AND RESEARCH QUESTION READY
8.3.2019	FINNISH A WA FIRST VERSION (2IB IMATRA)
25.3.2019	PSYCHOLOGY IA FIRST DRAFT
WEEK 15	ENGLISH A, HL&SL: WRITTEN TASK 2, FIRST DRAFT
19.4.2019	FINNISH A WA FINAL VERSION
15.5.2019	HISTORY: HI SECTION 1 DONE
6.5.2019	HL 3 art works done (4,5 and 6 in progress) SL 2 art works done (3, 4 and 5 in progress) Visual journals done from each art work HL 3 and SL 2 (bases for PP)
8.5.2019	PSYCHOLOGY IA FINAL VERSION
WEEK 19	ENGLISH A, HL&SL: WRITTEN TASK 2, FINAL VERSION
16.5.2019	CS formal analysis done of each artwork (2 slides of each artwork)
WEEK 20	ENGLISH A, HL&SL: FURTHER ORAL ACTIVITY 2
20.5.2019	HL plan for art works 4, 5 and 6 for summer 2019 SL plan for art works 3 and 4 form summer 2019

IB2

13.8.2018	HL 6 art works and visual journals done
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SL 4 art works and visual journals done

CS 1st draft ready

HL 10-15 + 3-5 connections to own work slides

SL 10-15 slides

PP HL & SL 1st medium covered

30.8.2018 Filling the VA-form 1st time

30.9.2018 MATH IA FIRST DRAFT

3.10.2018 HISTORY: HI FIRST DRAFT

5.10.2018 BIOLOGY: IA FIRST DRAFT

8.10.2018 Filling the VA -form 2nd time

WEEK 41 ENGLISH A, HL&SL: WRITTEN TASK 3, FIRST DRAFT

29.10.2018 HL 8 art works done, 9,10,11 in progress,

SL 5 art works done, 6,7,8 in progress

1.11.2018 BIOLOGY IA FINAL VERSION

WEEK 46 ENGLISH A, HL&SL: WRITTEN TASK 3, FINAL VERISON

15.11.2018 MATH IA FINAL VERSION

19.11.2018 VIS ARTS CS READY FOR COMMENTS

HL connections to own art making (additional 3-5 slides)

PP

HL two mediums covered (at least 10 slides from 13-25 slides)

15.12.2018 ECONOMICS COMMENTARY 3 READY

23.11.2018 ENGLISH B WA, FINNISH B WA

30.11.2018 PSYCHOLOGY IA FINAL VERSION

20.12.2018 CHEMISTRY IA READY

WEEK 50 ENGLISH A, HL&SL: INDIVIDUAL ORAL COMMENTARY

- 9.1.2019 VIS ARTS : HL art works 9,10,11 near completion
 SL art works 6,7,8 near completion
 CS HL connections to own art making
- JANUARY ENGLISH B INDIVIDUAL ORAL, FINNISH B INDIVIDUAL ORAL
- JANUARY FINNISH A INDIVIDUAL ORAL
- WEEK 4 ENGLISH A HL&SL: WRITTEN TASK 4/3 FIRST DRAFT
- 24.1. 2019 VIS ARTS PP READY FOR COMMENTS
 Filling the VA -form 3rd time
 PP
 HL 3rd medium covered
 SL 2nd medium covered
- 11.2.2019 VIS ARTS IA EXHIBITION WORKS READY FOR MODERATION AND HANGING
 exhibition texts (titles, size, description of art work ready 500 characters)
 exhibition curatorial rationale (HL 700 words, SL 400 words)
 Photos from exhibition art works ready for assessment and upload
 IA exhibition art works ready for hanging
 Exhibition time 18.2-8.3.2019
- WEEK 8 ENGLISH A HL&SL: WRITTEN TASK 4/3, FINAL VERSION
- 11.3.2019 TURN IN CS AND PP FOR DISCUSSION
- 25.3-29.3.2019 upload IA works to IBIS
- 27.3.2019 CAS COMPLETED
- 4.4.2019 upload final versions of CS and PP to IBIS

12. CALENDAR**AUGUST 2018**

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9	School starts. First period begins.	
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24	IB Day in Päiväranta	
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31	Diploma ceremonies in Lappeenranta	

SEPTEMBER

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21	Exam 1	
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24	Exam 2	
25	Exam 3	
26	Exam 4	
27	Exam 5	
28	Exam 6	
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OCTOBER

DATE		
1	Exam 7	
2	2nd period begins	
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17	Retake exam (16.00-19.00 o'clock)	
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22	Autumn holiday	
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NOVEMBER

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20	Exam 1	
21	Exam 2	
22	Exam 3	
23	Exam 4	
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26	Exam 5	
27	Exam 6	
28	Exam 7	
29	3rd period begins	
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DECEMBER

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12	Retake exam (16.00-19.00 o'clock)	
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27	Christmas holiday	
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31	Christmas holiday	

JANUARY

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2	Christmas holiday	
3	Christmas holiday	
4	Christmas holiday	
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7	Spring term begins	
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25	Exam 1	
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28	Exam 2	
29	Exam 3	
30	Exam 4	
31	Exam 5	

FEBRUARY

DATE		
1	Exam 6	

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4	Exam 7	
5	4th period begins	
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20	Retake exam (16.00-19.00 o'clock)	
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25	Winter holiday	
26	Winter holiday	
27	Winter holiday	

28	Winter holiday	
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MARCH

DATE		
1	Winter holiday	
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4	IB2: Mock exams	
5	IB2: Mock exams	
6	IB2: Mock exams	
7	IB2: Mock exams	
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11	IB2: Mock exams	
12	IB2: Mock exams	
13	IB2: Mock exams	
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26	IB2: Last school day	
27	Exam 1	
28	Exam 2	
29	Exam 3	
30		
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APRIL

DATE		
1	Exam 4	
2	Exam 5	
3	Exam 6	
4	Exam 7	
5	5th period begins	
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16	IB Entrance examination	
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24	Retake exam (16.00-19.00 o'clock)	
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MAY

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6	May 2019 final exams start	
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23	May 2019 Final exams end	
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JUNE

DATE		
1	End of school work	
7	Retake exam (8.00-11.00 o'clock)	

JULY

DATE		
5	Results for May 2019 exams (at 15.30 o'clock) in the coordinator's office)	

13. BOOKS

IMATRA

PRE-DIPLOMA STUDIES

FINNISH:

Särmä, Suomen kieli ja kirjallisuus. Kielenhuolto. Tuotenumero 9789511265863

Särmä, Suomen kieli ja kirjallisuus (OPS2016). Tuotenumero 9789511289142

ENGLISH:

[Kevin Morley](#) , [Kawther Saa'd Aldin](#) IB English B Course Book Pack: Oxford IB Diploma Programme (Print Course Book & Enhanced Online Course Book) Paperback . ISBN-10: 0198422326, ISBN-13: 978-0198422327

Charlotte Bronte: Jane Eyre

SWEDISH:

Fokus 1-3. Otava

ECONOMICS:

No book.

HISTORY:

No book.

PSYCHOLOGY:

To be confirmed later.

BIOLOGY:

No book.

CHEMISTRY:

No book.

PHYSICS:

No book. (FY1, SanomaPro not obligatory)

MATHEMATICS:

Haese Mathematics: Mathematics for the International Student 10E, ISBN 978-1-921972-53-9,
e-book ISBN 978-1-921972-54-6

TOK:

Dombrowsky, E., Rotenberg, L., Bick M. (2013) Theory of knowledge. Oxford University Press
ISBN: 978-0-19-912973-7

DIPLOMA PROGRAMME STUDIES**FINNISH:**

To be confirmed later.

ENGLISH:

IB1: John Steinbeck: Of Mice and Men. ISBN: 9780140292916

English B Course Companion (Continues). Oxford University Press. ISBN: 978-019-912968-3

IB2:

English B Course Companion (Continues). Oxford University Press. ISBN: 978-019-912968-3

F. Scott Fitzgerald: The Great Gatsby

SPANISH AB INITIO**IB1:**

Material in Tabletkoulu

HISTORY:**IB1:**

History for IB Diploma, PAPER 3, Imperial Russia, Revolution and the Soviet Union 1855-1924, Second Edition 2016, Author Allan Todd, Cambridge University Press, ISBN 9781316503669

History for IB Diploma, PAPER 3, The Soviet Union and Post-Soviet Russia (1924-2000), Second Edition 2016 Author Allan Todd, Cambridge University Press, ISBN 978-1-316-50369-0
Paperback

History for IB Diploma, PAPER 2, Authoritarian States (20th Century), Second Edition 2015, Authors Allan Todd and Sally Waller, Cambridge University Press, ISBN 978-1-107-55889-2
Paperback

Oxford IB Diploma Programme, The Move to Global War, Course Companion, Oxford University Press, ISBN 978-0-19-831018-1

Other material will be announced later

IB2:

Brian Gray, Sanjay Perera, Verity Aylward, Mariam Habibi: Authoritarian states. Oxford University Press ISBN: 978-0-19-831022-8

HL students: The Soviet Union and Post-Soviet Russia (1924–2000) (IB Diploma)

ISBN-10: 1316503690

ISBN-13: 978-1316503690

ECONOMICS:

Blink Jocelyn, Dorton Ian: Economics course companion. Second edition. Oxford University Press. ISBN: 978-0-19-839000-8 o.k.

PSYCHOLOGY:

Popov, A., Parker, L., Seath, D. (2017) Psychology. Oxford University Press. ISBN: 978-0-19-839811-0

BIOLOGY:

Brenda Walpole, Ashby Merson-Davies & Leighton Dann 2014: Biology for the IB Diploma (second edition). Cambridge University Press. 407 p. Free online material. ISBN: 9781107654600

CHEMISTRY:**SL Chemistry:**

Brown, C., Ford M.: Standard level Chemistry. 2014 Edition. Pearson Baccalaureate. ISBN 9781447959069

HL Chemistry:

Brown, C., Ford M.: Higher level Chemistry. 2014 Edition. Pearson Baccalaureate. ISBN: 978144959755

PHYSICS:

K.A. Tsokos: Physics for the IB Diploma. Sixth Edition. ISBN: 9781107628199

MATHEMATICS:

Martin David et al.: Mathematics for the international student (IB Diploma), Mathematics HL Core (3rd edition). Haese & Harris Publications. ISBN: 9781921972119

MATH STUDIES:

Blythe, Fensom, Forrest etc.: IB Mathematical Studies standard level for the IB Diploma. ISBN: 978-0-19-839013-8

VISUAL ARTS:

You may choose from one of the following books (there are also used copies available in Amazon)

1) History of Art, 6th Edition Hardcover or Paperback– March 1, 2001 o.k.

by [H.W. Janson](#) (Author), [Anthony F. Janson](#) (Author)

2) History of Art Hardcover – 1991 o.k.

by [H. W Janson](#) (Author), [Anthony F. Janson](#) (Editor)

3) The History of Art: Architecture, Painting, Sculpture Hardcover – June 30, 1992 o.k.

TOK:

Dombrowsky, E., Rotenberg, L., Bick M. (2013): Theory of Knowledge. Oxford University Press. ISBN: 978-0-19-912973-7

LAPPEENRANTA:**PRE-DIPLOMA STUDIES****FINNISH:**

Ei oppikirjaa.

ENGLISH:

Mark Haddon: The curious incident of the dog in the nighttime. ISBN: 9781400032716 o.k.

SWEDISH:

The same book as in the national programme.

ECONOMICS:

No book

HISTORY:

No book

PSYCHOLOGY:

To be confirmed later

BIOLOGY:

No book.

CHEMISTRY:

No book.

PHYSICS:

No book. (FY1, SanomaPro not obligatory)

MATHEMATICS:

Haese Mathematics: Mathematics for the International Student 10E, ISBN 978-1-921972-53-9,
e-book ISBN 978-1-921972-54-6

TOK:

Dombrowsky, E., Rotenberg, L., Bick M. (2013) Theory of knowledge. Oxford University Press
ISBN: 978-0-19-912973-7

DIPLOMA PROGRAMME STUDIES**FINNISH:**

To be confirmed later.

ENGLISH:**IB1:**

Language and literature course companion. Oxford University Press. ISBN-13: 978-0-19-8389972

Language and literature skills and practice. Oxford University Press. ISBN 978-0-19-912971-3

IB2:**Part 4:**

Kurt Vonnegut: Slaughterhouse-five. ISBN: 9780440180296

Georg Orwell: 1984. ISBN: 9780141036144

David Mamet: Glengarry Glenn Ross. ISBN-13: 9780802130914

Part 3:

Sophocles: Oedipus Rex. ISBN-13: 9780156027649

Russell Banks: The Sweet Hereafter. ISBN 9780060923242

Chimamanda Ngozi Adichie: The thing around your neck. ISBN: 9780007306213

FINNISH B:

To be confirmed later.

SPANISH AB INITIO**IB1:**

Material in Tabletkoulu

HISTORY:**IB1:**

History for IB Diploma, PAPER 3, Imperial Russia, Revolution and the Soviet Union 1855-1924, Second Edition 2016, Author Allan Todd, Cambridge University Press, ISBN 9781316503669

History for IB Diploma, PAPER 3, The Soviet Union and Post-Soviet Russia (1924-2000), Second Edition 2016 Author Allan Todd, Cambridge University Press, ISBN 978-1-316-50369-0
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ECONOMICS:

Blink Jocelyn, Dorton Ian: Economics course companion. Second edition. Oxford University Press. ISBN: 978-0-19-839000-8

PSYCHOLOGY:

Popov, A., Parker, L., Seath, D. (2017) Psychology. Oxford University Press. ISBN: 978-0-19-839811-0

BIOLOGY:

Brenda Walpole, Ashby Merson-Davies & Leighton Dann 2014: Biology for the IB Diploma (second edition). Cambridge University Press. 407 p. Free online material. ISBN: 9781107654600

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PHYSICS:

K.A. Tsokos: Physics for the IB Diploma. Sixth Edition. ISBN: 9781107628199

MATHEMATICS:**HL:**

Higher Level Mathematics second edition print, and ebook bundle for the IB Diploma. Pearson Baccalaureate. ISBN 9780435074968 .

SL:

Standard Level Mathematics. Revised 2012 print and ebook bundle for the IB Diploma. Pearson Baccalaureate. ISBN 9780435074975 .

MATH STUDIES:

Blythe, Fensom, Forrest etc.: IB Mathematical Studies standard level for the IB Diploma. ISBN: 978-0-19-839013-8 .

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3)The History of Art: Architecture, Painting, Sculpture Hardcover – June 30, 1992

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Dombrowsky, E., Rotenberg, L., Bick M. (2013): Theory of Knowledge. Oxford University Press. ISBN: 978-0-19-912973-7

